



PROGRAM AND EVALUATION COMMITTEE MEETING AGENDA

DATE: Wednesday, June 10, 2020
TIME: 10:00 AM
PLACE: ***BY VIRTUAL TELECONFERENCE ONLY***

Pursuant to the provisions of the California Governor's Executive Order N-29-20, issued on March 17, 2020, this meeting will be held by teleconference only. Instructions for accessing the teleconference will be posted online at:

<https://www.first5kids.org/commissionmeeting/>

1. **Call to Order/Roll Call**

Committee Chair Rachel Samoff will call the meeting to order at 10:00 AM.

2. **Public Comment**

This portion of the meeting is reserved for persons desiring to address the Commission on any matter not on the agenda. Speakers are limited to three minutes. The law does not permit Commission action or extended discussion on an item not on the agenda except under special circumstances. All statements that require a response may be placed on the agenda for the next regular meeting of the Commission or referred to staff for response.

3. **Consent Calendar**

The consent calendar may be voted on in one motion. If you wish to discuss any of these items, please request the item to be removed from the consent calendar. Items removed from the consent calendar will be considered immediately after the vote on the consent calendar.

3.1 **Program and Evaluation Committee Summary Notes: April 15, 2020**

Recommended Action: Approve Program and Evaluation Committee Summary Notes of April 15, 2020

Attachments:

3.1A Program and Evaluation Summary Notes of April 15, 2020

End of Consent Calendar

4. **Consider Approval of Proposed FY 2020/2021 Budget**

4.1 **Consider Approval of the Updated Ten Year Sustainability Plan**

Recommended Action: Approval of the draft update to the Ten Year Sustainability Plan, and forward to the Commission June Workshop/Meeting for approval and incorporation into the FIRST 5 Strategic Plan to be submitted to First 5 California.

4.2 **Consider Adoption of the Proposed FY 2020/2021 Operations Budget**

Recommended Action: Adoption of the proposed FY 2020/2021 Operations Budget; and forward to the Commission June Workshop/Meeting for approval

Attachments:

4.2A FY 2020/21 Operations Budget

4.2B FY 2020/21 10-Year Sustainability Plan

4.2C Proposition 10 Revenue Projections

4.2D FY 2020/21 Third Party Grants

4.2E FY 2020/21 Community Investment Grant Award Recommendations Summary

4.3 **Consider Adoption of the Proposed FY 2020/2021 Community Investment Budget**

Recommended Action:

- a) Recommend approval of the proposed FY 2020/21 Community Investment budget recommendations;
- b) Recommend delegation of authority to Chief Executive Officer to negotiate, execute, and amend grant award agreements up to the amounts specified in Item 4.2, Attachment E; and
- c) Forward to the Commission June Workshop/Meeting for approval.

5. **Program Department Updates** (Melanie Daraio)

6. **Information Items**

7. **Announcements**

8. **Adjourn**

Next Meeting: October 6, 2020

Please note: A majority of the Commission may be present at this meeting.

Notice to the Public Regarding Meeting Procedures

The Commission may take other actions relating to the issues as may be determined following consideration of the matter and discussion of the recommended actions.

In compliance with the American with Disabilities Act (ADA) and the Ralph M. Brown Act, those requiring reasonable ADA accommodation for this meeting should notify FIRST 5 Santa Clara County 24 hours prior to the meeting at (408) 260-3700.